

From: s22
To: Rachael Spalding
Cc: s22
Subject: RE: FOR APPROVAL | SRC005236: Workplace relations legislative compliance services – Due by 9am
Date: MONDAY 16 DECEMBER 2024 [SEC=OFFICIAL]
Monday, 16 December 2024 9:24:00 AM

Hi Rachael

Thanks very much. I have updated the business case as per the below.

~~OLD: Given the legislation is new, it is assumed that all APS agencies are all in the process of assessing their maturity and compliance, and as such, it is unlikely the market is not yet ready to offer suitably experienced suppliers.~~

RS COMMENT: I think there is an unintended double negative here. Grateful for confirmation that we are saying that the market of suitably experienced suppliers is assessed to be shallow ie the market is unlikely to have the capacity and capability at this time.

NEW: Workplace relations legislation has undergone change in the last 12 months; the market of suitably experienced suppliers is assessed to be shallow and therefore unlikely to have the capacity and capability at this time.

Kind regards,

s22

s22 (she/her)

Director | Strategic Priorities
Enabling and Regulation Group

s47F

From: Rachael Spalding s22

Sent: Saturday, 14 December 2024 8:08 AM

To: s22

Cc: s22

Subject: RE: FOR APPROVAL | SRC005236: Workplace relations legislative compliance services – Due by 9am MONDAY 16 DECEMBER 2024 [SEC=OFFICIAL]

Morning s22

I intend approving this proposal. Before I do, I've sought one clarification in the business case please.

Thanks very much.

Rachael.

From: s22

Sent: Friday, December 13, 2024 3:08 PM

To: s22

Cc: S22

Subject: FOR APPROVAL | SRC005236: Workplace relations legislative compliance services – Due by 9am MONDAY 16 DECEMBER 2024 [SEC=OFFICIAL]

Dear Rachael

An approval through TechOne for **Workplace relations legislative compliance services** has been submitted through TechOne and is expected to workflow to you as delegate in the below order:

- Stage 1 – Strategic Sourcing > Delegate
- Stage 2 – Strategic Sourcing > Finance > Delegate
 - Offline delegate approval for negotiations - Strategic Sourcing > Negotiation Team > Delegate

To support the approval process, please see a snapshot of key information regarding this contract.

- Reason for delegate approving:

☒ Delegate threshold (value) – FAC approval is required due to the perceived conflict of interest, and the risk that this procurement could identify non-compliance with legislative obligations

☐ Future year commitment (crossover to new financial year)

Stage:

☒ Stage 1 – Approval to Approach the Market – [1. Business case details - Objective](#) and [2. Procurement and contract risk assessment details - Objective](#)

☐ Stage 2 – Approval to Commit Relevant Funds – ([insert objective procurement file link – Evaluation report](#))

- *2a. Offline delegate approval to enter negotiations ([insert objective procurement file link](#))*

☐ Variation to existing contract – ([insert objective procurement file link - procurement variation request form](#))

- Who has endorsed this to date:

☒ Director (insert name): S22 on behalf of a request from Chief People Officer S22 (see attached)

- I confirm:

☒ that funds are available for this contract under the **5100** cost centre and have discussed the status of the budget with the finance team prior to submitting this for approval.

Kind regards,

S22

S22 (she/her)

Director | Strategic Priorities

Enabling and Regulation Group

S47F